

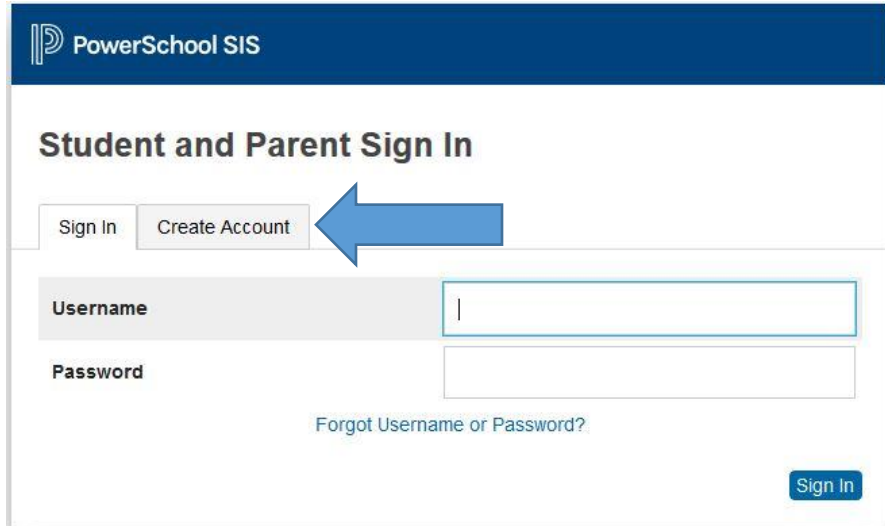
Power School Parent Account

To create your parent account for report card access, please follow the instructions below:

Open Firefox or Chrome

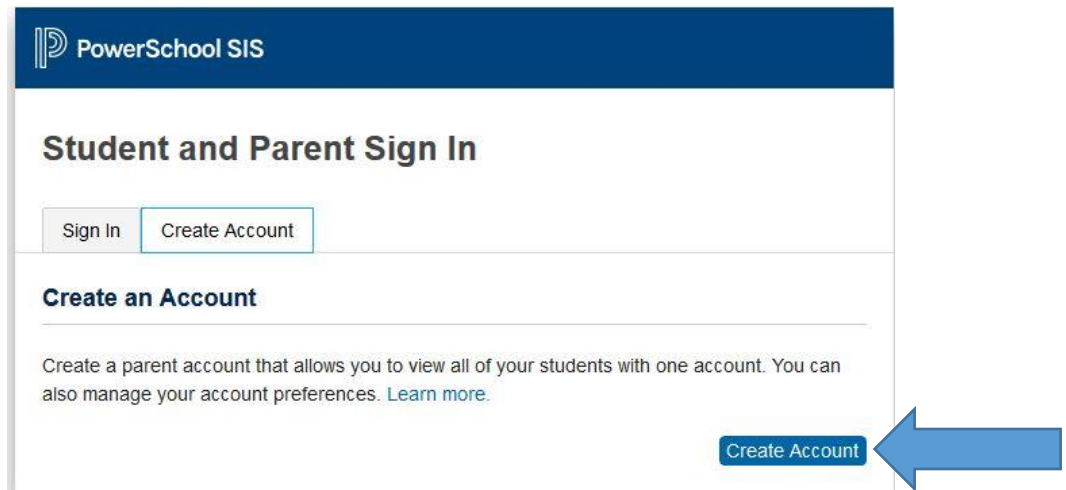
Use the following hyperlink: <https://ps.mpsnj.org/public/home.html>

Click the Create Account Tab:



The screenshot shows the PowerSchool SIS login page. At the top, there is a dark blue header with the PowerSchool SIS logo and name. Below the header, the page title is "Student and Parent Sign In". There are two tabs: "Sign In" and "Create Account". A blue arrow points to the "Create Account" tab. Below the tabs, there are two input fields: "Username" and "Password". Below the "Password" field, there is a link that says "Forgot Username or Password?". At the bottom right, there is a "Sign In" button.

Click Create Account (blue tab):



The screenshot shows the "Create an Account" page on the PowerSchool SIS website. At the top, there is a dark blue header with the PowerSchool SIS logo and name. Below the header, the page title is "Student and Parent Sign In". There are two tabs: "Sign In" and "Create Account". Below the tabs, there is a section titled "Create an Account". The text in this section reads: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)" At the bottom right, there is a "Create Account" button. A blue arrow points to this button.

Fill in the Parent Account Details:

- First name
- Last name
- Email address
- Desired name (login name you use when accessing the Parent Portal)
- Password (must be at least 8 characters)
- Retype your password to confirm it

The screenshot shows the 'Create Parent Account' page on the PowerSchool SIS website. The page has a dark blue header with the PowerSchool SIS logo. Below the header, the title 'Create Parent Account' is displayed. Underneath, there is a section titled 'Parent Account Details' which contains several input fields: 'First Name', 'Last Name', 'Email', 'Desired Username', 'Password' (with a separate field for 'Re-enter Password'), and a 'Password must:' note at the bottom right stating '*Be at least 8 characters long'.

To link your child to your parent account, fill in the required fields:

- Student name
- Parent Access id
- Parent Access password
- Choose your relationship to your child (Mother, Father)

Link Students to Account

The screenshot shows the 'Link Students to Account' page. It features a text instruction: 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account'. Below this instruction is a table with one row. The first cell of the row contains the number '1'. The subsequent cells are input fields for 'Student Name', 'Access ID', 'Access Password', and 'Relationship'. The 'Relationship' field is a dropdown menu currently showing '-- Choose'.

Your child's information to create your account is

Parent Access ID: p followed by your child's id

Parent Access Password: your child's birthday (mmddyy format)

Scroll all the way down to the bottom of the page and click Submit (blue tab)

Your account has been created

If you need further assistance, please email
Carole Treta, Technology Coordinator
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